

**MINUTES OF THE CAMBRIDGE CITY COUNCIL
PRELIMINARY SCREENING COMMITTEE
Monday, September 12, 2016**

Councillor David P. Maher and Personnel Director Sheila Keady Rawson, Co-Chairs of the Preliminary Screening Committee, appointed by Mayor Simmons, charged with assisting the City Council with the process of selecting a new City Manager held an all-day meeting on Monday, September 12, 2016 at the Sonesta Hotel, 40 Edwin Land Boulevard, Cambridge, MA beginning at 8:45 a.m. in the Skyline Room.

The purpose of the meeting is to conduct confidential interviews with the candidates for the position of City Manager. Due to the highly confidential nature of the process and in accordance with the Massachusetts Open Meeting law, the Preliminary Screening Committee will convene in a public meeting and intends to vote to move into Executive Session for significant portions of the meeting.

Present at the meeting were Councillor David Maher, Councillor Leland Cheung, Councillor Nadeem Mazen, Councillor Timothy J. Toomey, Jr., Sheila Keady-Rawson, Director of Personnel, Peter Traversy, Elaine Thorne, Laura Booth, Jay Kiely, Patrick Magee, Richard Harding, School Committee Member, Gerald Reardon, Chief of the Cambridge Fire Department, Fred Fantini, School Committee Member, Claude Jacob, Chief Public Health Officer, Cambridge Public Health Department, Susan Schlesinger, Kevin Casey, Ellen Semonoff, Assistant City Manager for Human Services, Susan Connelly, Elaine DeRosa, Reverend Lorraine Thornhill, Heidi Voorhees, President, Joellen Earl, Chief Executive Officer, GovHR USA, Sandra Albano, Executive Assistant to the City Council, and Paula M. Crane, Deputy City Clerk.

The meeting convened at 8:45 a.m.

Councillor Maher welcomed all present. He read the Call of the Meeting. He stated that the reason to move into Executive Session is to consider or interview applicants for appointment to the position of City Manager for the City of Cambridge. He stated that the member of the press who is present can be present for the opening of the meeting but is unable to be present during the Executive Session portion of the meeting.

A motion was made by Mr. Patrick Magee to move into Executive Session at 9:04 a.m.

The question now came on the motion and the roll was called and resulted as follows:

- YEAS: Mr. Traversy, Ms. Thorne, Ms. Booth,
Mr. Kiely, Mr. Magee, Mr. Harding,
Mr. Reardon, Mr. Fantini, Mr. Jacob
Ms. Schlesinger, Mr. Casey, Ms. Semonoff,
Ms. Connelly, Ms. DeRosa, Reverend
Thornhill, Councillors Maher, and
Toomey -17
- NAYS: None -0
- ABSENT: Councillors Cheung and Mazen -2

and the motion was –

Adopted.

Joellen Earl stated that originally there were eight qualified candidates for consideration but noted that two candidates withdrew so there are currently six candidates for consideration.

Interviews were conducted with three candidates.

The Committee members spoke about the diversity of the candidates and then moved to discussion about individual candidates.

A motion was made by Councillor Maher to adjourn Executive Session at 4:06 p.m.

The question now came on the motion and the roll was called and resulted as follows:

YEAS:	Mr. Traversy, Ms. Thorne, Ms. Booth, Mr. Kiely, Mr. Magee, Mr. Harding, Mr. Reardon, Mr. Fantini, Mr. Jacob Ms. Schlesinger, Mr. Casey, Ms. Semonoff, Ms. Connelly, Ms. DeRosa, Reverend Thornhill, Councillors Cheung, Maher, Mazen and Toomey	-19
NAYS:	None	-0
ABSENT:	None	-0

and the motion was –

Adopted.

Councillor Maher thanked the Committee for its dedication to the process and stated that interviews with the final three candidates would take place on September 13, 2017.

Councillor Maher made the motion to adjourn at 4:08 p.m.

On a voice vote, the motion carried.

For the Committee,

Councillor David Maher, Co-Chair
Preliminary Screening Committee

Sheila Keady-Rawson, Co-Chair
Preliminary Screening Committee