



City of Cambridge

Executive Department

YI-AN HUANG
City Manager

CMA 2025 #151
IN CITY COUNCIL
June 9, 2025

To the Honorable, the City Council:

I request that the City Council amend the Fresh Pond Golf Pro Shop Fund ordinance to enable the funds to be used to cover the purchase of office supplies for the shop and the purchase of supplies and services for the care, maintenance, and improvement of the golf course, shop, and parking lot. In 2024, the City Council authorized the establishment of a revolving fund for the Department of Human Service Programs (DHSP) pursuant to M.G.L. c. 44, §53½ and Chapter 3.24 of the Cambridge Municipal Code (“Municipal Code”). The establishment of the revolving fund was part of the City’s revised management of the Fresh Pond Golf Course, where DHSP, through its Recreation Department, now manages the course and shop.

DHSP’s successful management of the Golf Pro Shop as part of this reorganization has resulted in the generation of revenue beyond original expectations. As a result, DHSP would like to be able to use this additional revenue to further support the golf course and its facilities. Amending the ordinance would enable the funds to be used to support landscape and capital improvements to the grounds, clubhouse, and course parking lot. These improvements would further expand accessibility and the golfing experience for the public.

Should the City Council wish to proceed with this recommendation, the Law Department has prepared a proposed ordinance amendment for your consideration, which would add language to Subsection B of Section 3.24.070 of the Municipal Code. A copy of the text of Section 3.24.070 with this proposed new language in redline and clean copy is included with this correspondence.

Yi-An Huang
City Manager



CLEAN VERSION – Final proposed text only, edits not shown
Fresh Pond Golf Course Revolving Fund

Amendments to Section 3.24.070 – Authorized Revolving Funds

Amend Section 3.24.070(B) to read as follows:

B. Fresh Pond Golf Course Pro Shop Fund.

1. Fund Name. There shall be a separate fund called the “Fresh Pond Golf Course Pro Shop Fund” for use by the Department of Human Service Programs (DHSP), Recreation Department.
2. Revenues. The City Auditor shall establish the Fresh Pond Golf Course Pro Shop Fund as a separate account and credit to the fund all monies received by the Fresh Pond Golf Course Pro Shop from the sale and rent of golf supplies.
3. Purpose and Expenditures. During each fiscal year, the Assistant City Manager for Human Services or his/her designee within DHSP may, as approved by the City Manager, incur liabilities against and spend monies from the Fresh Pond Golf Course Pro Shop Fund as needed: (i) to purchase golf and office supplies for the Fresh Pond Golf Course Pro Shop as required for its operation, and (ii) to purchase equipment, supplies, and services necessary for the care, maintenance, and improvement of the golf course, parking lot, and facilities of the Fresh Pond Golf Course and the Fresh Pond Golf Course Pro Shop.

Salaries and wages of employees shall be paid from the annual budget appropriation of DHSP and shall not be paid from this revolving fund.

4. Fiscal Years. The Fresh Pond Golf Course Pro Shop Fund shall operate for fiscal years that begin on or after July 1, 2023.

MARKUP VERSION – *Additions and revisions redlined, deletions in strikethrough*
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