



City of Cambridge

Executive Department

YI-AN HUANG
City Manager

CMA 2023 #53
IN CITY COUNCIL
February 27, 2023

I am hereby requesting the appropriation of \$550,000 from Free Cash to the Public Investment Fund Finance Extraordinary Expenditures account to support EGov Projects.

These funds are in addition to the \$1.1M appropriated for EGov projects in May 2022, as part of the FY23 Budget. The FY23 Budget, as well as the October 2022 tax rate letter to Council, noted that there would be additional appropriation requests for EGov projects.

The following projects were approved through the EGov Governance process and reflects a phased in plan.

PROJECT/ACTIVITY	DESCRIPTION	FY23
Physical Security Network Phase 2	Upgrade City's physical access control and video security systems for all City buildings. Phase 2 buildout continues a multi-year program to modernize, integrate, and strengthen systems that protect City buildings, staff, and assets, including addressing ongoing property changes. \$2. 1 million for Phase 1 was appropriated in FY17.	\$285,000
Hybrid Work Systems and Devices	Continued ramp-up to support growing hybrid workforce and related business requirements: MS licenses (assuming Teams) for Voice, increased hosting (MS Azure) costs for cloud-servers, AV upgrades for conference rooms, hybrid devices, additional Remote Desktop and Defender Identity licenses, and other tools.	\$25,000
Legislative Software (Streaming, Agendas, Minutes, Boards, and Commissions)	Application to automate, streamline, and simplify agendas and minutes creation process for public meetings groups within City; support video streaming, audio livestreaming, and recording of City meetings; manage appointments of open positions for City Boards and Commissions; and provide a user-friendly portal for staff and the public to access and search meeting agendas, minutes, and recordings.	\$225,000
Digital Workflow and Signature Tools	Re-engineer paper-based workflows with digital processes consisting of automated routing, online approvals, and digital signatures. Digitization of paper archives using advanced AI to apply a Document Understanding model for metadata extraction. Note that some components of this broader program of work are already funded.	\$15,000

\$550,000

